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| Ashley Kostos |
| 522 N Van Buren St. | Iowa City, IA, 52245 | (630)450-3371 |  Ashley-kostos@uiowa.edu |
| Education |
| **The University of Iowa**, Iowa City, IA  B.B.A Marketing | Anticipated Dec. 2014 | |
| Work Experience  **Cocktail Waitress**  *EDEN Lounge, Iowa City, IA*   * Taking food and drink orders up to 15 at a time * Communicating effectively with customers by making sure they have the best experience   possible   * Responsible for large amounts of cash up to $1,500 at a time * Utilize my experience in serving by being responsible for performing bottle service * Trained all new waitresses by utilizing a interactive approach | October 2013 to Present | |
| **Cocktail Waitress**  *DC’S Sports Bar, Iowa City, IA*   * Held liable for opening and setting up the bar 3-4 days a week * Memorized up to 20 food and drink orders in a continuously high-stress environment * Regularly handled large amounts of cash sometimes near $3,000 * Exemplified my knowledge of the company and was permitted to train three new employees * Hold record net sales of $1,300 in one night | Feb. 2013 to Sep. 2013 | |
| **Server/ Bartender**  Mondo’s Saloon, Iowa City, IA | Feb. 2012 to May 2013 |
| * Interacted positively with customers * Handled food and drink orders, at most 25 * Organized and maintained work areas efficiently * Responsible for large amounts of cash on a daily basis, sometimes more than $800 * Improvised well under pressure by keeping composed allowing me to accelerate to a bartending position * Demonstrated effective leadership skills by training four new employees |  |
| **Cocktail Waitress/Bartender**  Fieldhouse Bar, Iowa City, IA | Jan. 2011 to Feb. 2012 |
| * Accounted for over 25 different types of cocktails * Adapted to the fast pace bar environment and was promoted to bartend * Implemented correct behaviors such as being on time and responsible when at work which gave me the opportunity to successfully train two new employees * Produced the most net sales which were over $1,000 on one night, on numerous accounts due to being extremely personable   **Front Desk Assistant**  *University of Iowa Residence Halls, Iowa City, IA*   * Performed office like duties and daily tasks * Assisted residents with any questions or concerns they had, like finding the right bus route * Kept inventory of residence hall supplies, such as movies, games and office supplies as well as all building keys * In charge of checking new residents into or out of the residence hall   INTERNSHIPS  **Marketing/ Social Media Intern**  *Iowa City Fitness, Iowa City, IA*  Promote, create and design flyers, power points and manage all social media outlets  **Marketing Director/Intern**  *Eden Lounge, Iowa City, IA*  Scheduling and developing weekly tasks, create excel spread sheets for vendor inventory, create the employee handbook, communicating with locals to expand the business, coordinate social events, marketing special events  **Student Intern/ Professional Clothier**  *Dardis Academy, Iowa City, IA*  Attended a one week training in Des Moines, Iowa where the following topics were covered: presentation skills, selling skills, professional presence and image, business writing, networking skills, and time and territory management. I now run my own business selling the apparel and am fully trained and know how to manage our schedule, approach prospective customers, demonstrate professional communication skills, deliver an impressive presentation highlighting our products' features and benefits, ask for the business and gain referrals. | Dec. 2010 to Aug. 2012  October 2014 to Present  January 2014 to Present  October 2014 to Present |