**Haley A. Fischer**

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**EDUCATION**

**Bachelor of Arts in Sports/Recreation Management** May 2014

**Minor: Human Resource Management** GPA: 3.89/4.0

Ashford University, Clinton, Iowa

* Summa Cum Laude, Dean’s list- eight semesters, Golden Key International Honour Society Member

**INTERNSHIP EXPERIENCE**

**Marketing/Sales Intern**, Dardis Academy, Kingston, IL Summer 2014

* Responsible for maintaining all aspects of my own apparel business for 10 weeks
* Gave professional product presentations to individuals as well as large groups up to 15
* Created personal connections with potential clients through networking events
* Continuing relationships with clients throughout the summer
* 35 hours professional communication training from CEO, Greg Dardis

**Recreation Intern**, Sycamore Park District; Sycamore, IL Summer 2013

* Planned two social events to engage community members
* Created instruction manual for pool front desk staff
* Assisted with the documentation and organization of fall events/programs brochure
* Responsible for management, set-up, and clean-up of two pool parties
* Organized rosters for various classes using ParkPro software

**VOLUNTEER**

**Bright Spot Therapeutic Riding Center**, Clinton, IA 2013

* Helped organize fundraising events with the founder/ owner
* Assisted disabled with horseback riding
* Created certificates for completion of 4H program

**Volunteer Trip to Moore, OK**, Ashford University, through Serve Moore2013

* Assisted with clean-up at damaged homes
* Worked with debris clean-up along roadways
* Surveyed affected areas for unknown damages

**Volunteer Trip to Chicago, IL**, Ashford University through CSM (Center for Student Missions 2012

* Helped at various soup kitchens and food banks
* Interacted with a diverse community through homeless shelters
* Worked with kids at local YMCA

**ADDITIONAL EXPERIENCE**

**Swimming Lesson Coordinator**,Sycamore Park District; Sycamore, IL Summer 2013

* Coordinated swimming lesson rosters for three sessions, with 7 levels
* Created swimming lesson curriculum for each level
* Managed employee training and all aspects of swimming lesson instructors
* Handled and addressed customer feedback with tact and respect, in a friendly manner
* Taught swimming lessons at various levels when needed

**Resident Assistant**- Ashford University; Clinton, IA August, 2012- May 2014

* Assist Residents with the move in and move out process to allow for a smooth transition into the halls
* Assess and assure the quality of the rooms for all residents prior to move in
* Decorate hall bulletin boards and resident’s doors to meet monthly education standards
* Plan, organize, and execute three educational or recreational floor social gatherings monthly

**Office Assistant,** Office of Service and Leadership, Ashford University; Clinton, IA August 2012-February 2014

* Create posters and flyers to inform students of service opportunities
* Serve as check-in attendant at various student activities to monitor event attendance
* Assist with the creation of the Student Service Learning Advisory Board

**Front Desk Attendant/Swim Instructor**, Sycamore Park District Pool; Sycamore, IL May, 2008- August 2012

* Charge daily admission and handled season pass sales
* Manage hourly register checks and opening/closing procedures
* Facilitate swimming development for ages 2-5

**ACTIVITIES**

Ashford University Women’s Track and Field 2010-2014