

Maikia Thao

5776 N. 80th St. Milwaukee, WI 53218 / 1-414-207-4887 / MaikiaT2012@hotmail.com

Education

1. Milwaukee Area Technical College – Milwaukee, WI
* Currently enrolled as a second year student major in Electronic Business.
2. Brookfield East High School – Brookfield, WI
* Graduation Date: March, 2012

Work Experience

1. Growing Power
Start: Summer 2009 – End: Spring 2014
5500 W. Silver Spring Dr. Milwaukee, WI 53218
Manager: Karen Parker
E-Mail: staff@growingpower.org
Phone: 1-414-527-1546
- Job Description: Marketing Division/Office/Retail Store
* Responsibilities:
- Submitting orders and processing, Plant Maintenance: watering, harvesting, washing, tray moving, seeding, cleaning, organizing, Packaging, Retail, Filing Papers, Photography, Computer Data, Giving Presentations, Workshop Assistant: teaching a class of how things work in the marketing and produce area and translator.

Achievements

1. Certificate of Completion College Assistance Migrant Program; May 29, 2013
2. First Place, Future Business Leadership of America Regional's Competition in Category of Electronic Business; February 4, 2012
3. The American Region Good Citizenship Citation; 2012
4. Milwaukee Hmong New Year Fashion Show Committee; December 29, 2012
5. Badger Girls Participant; June 19-24, 2011
- Certificate of Appointment (County Map Commission-First Place); June, 2011
- Certificate of Election (Surveyor); June, 2011
- Certificate of Achievement (Americanism); June, 2011
6. Milwaukee Hmong New Year Fashion Show Lao Committee; November 2010
7. BEHS Highest Achievement/Mover Award; 2009
8. PPMS Student of Month 2009
9. PPMS All Assignments Turned in on Time; 2008-09

Volunteer

1. Milwaukee Hmong New Year; December, 2010; Fashion & Flag Holder
2. Volunteer with Lao Family (Hmong Community Organization); 2010-2011
- Halloween Party; October 23, 2010
- Thanksgiving Party; November 25, 2010
3. Future Business Leaders of America Club; 2008-2012 (Year Graduate)
- Photograph for Brookfield East High School for Regional; February 2, 2009
- Gift Wrapping for kids in Africa; November 17, 2010
4. SADD Club (Student Against Destructive Decisions); May 2010- March 2012
- Giving Out a Smoking Presentation at Pilgrim Park Middle School; May 2010; May 2011
5. Asian Club (MPS) Fashion Show Club: Directed a Hmong Fashion Show; May 9, 2009
6. Volunteer at Growing Power; Summer 2008
7. Volunteer Singing for a Fundraising Events; summer 2009

8. Brookfield East High School Nature Center, Constructing Homes for the Fish to Spawn; April 2009 (Every Wednesday)
9. Hmong Milwaukee New Year Security for Girls Dance Groups; December 2008
10. PBS Kids at Zoo: Volunteer to Dress Up as PBS Characters at the Zoo for Kids; June 13, 2009
11. Volunteer in Hmong Fashion Show; November 27, 2007

Skills

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| 1. Hmong; First Language | 17. Outlook |
| 2. English; Second Language | 18. Quick Books |
| 3. Web Page Designer | 19. Analyze |
| 4. Sewing and Alteration | 20. Creativity |
| 5. Asian Cuisine | 21. Self-Motivator |
| 6. Project Planning | 22. Adapt to Situation |
| 7. Leadership | 23. Learn Quickly |
| 8. Organizational | 24. Think Ahead |
| 9. Communication | 25. Set Goals |
| 10. Teamwork | 26. Trust Worthy |
| 11. Customer Service | 27. Reliable |
| 12. Windows | 28. Flexible |
| 13. PowerPoint | 29. Punctual |
| 14. Internet Research | 30. Time Management |
| 15. Microsoft Word | 31. Listen |
| 16. Excel | 32. Resourceful |

References

1. Karen Parker
Relation/ Number of Years of Relation: Director of Growing Power / 7 years
Address: 5500 W. Silver Spring Dr.
Milwaukee, WI 53218
E-Mail: staff@growingpower.org
Phone: 1-414-527-1546
2. Will Allen
Relation/ Number of Years of Relation: CEO of Growing Power / 7 Years
Address: 13111 W. Silver Spring Drive,
Butler, WI 53007
E-Mail: willallen@growingpower.org
Phone: 1- 262-439-6140
3. Jodie Faust
Relation/Number of Years of Relation: Teacher / 3 Years
Address: 3305 North Lilly Road
Brookfield, WI 53005
Phone: 1-262-781-3500x3803
4. Jason Lippold
Relation/Number of Years of Relation: Guidance Counselor / 4 Years
Address: 3305 North Lilly Road
Brookfield, WI 53005
Phone: 1-262-785-3500x3826
5. Allison Holtzer
Relation/Number of Years of Relation: FBLA Business Club Advisor / 4 years
Address: 3305 North Lilly Road
Brookfield, WI 53005
Phone: 1-262-781-3500x2601

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