

KELLEN MICHALAK

Home Address:

2291 Orr Rd.

Caro, MI 48723

(989) 670-4005

kellenmichalak@gmail.com

Career Objective:

Post Undergraduate Employment

Education:

Bachelor of Science in Marketing

-Minor in Business Management

May 2014

Walker L. Cisler College of Business
Northern Michigan University
Marquette, MI

Activities:

NMU Club Hockey Member

2008-2014

American Club Hockey Association

East All-Star Team

2011

WCCHA 1st Team All-conference

2013

WCCHA All-Star Team

2013

WCCHA 1st Team All-conference

2014

Qualifications:

- Strong verbal communicator
- Desire to learn and acquire new skills
- Ability to work well independently or as a team member
- Sales Experience

Work Experience:

Dardis Clothiers-Professional Clothier

May 13, 2014- Present

Caro, MI

- Sales
- Customer Service
- Order Processing
- Customer Measurements

NMU Housing-Apartment Area Cleaner

January, 2014-May 5, 2014

Marquette, MI

- Snow Shoveling
- Vacuuming
- Window Cleaning
- Taking Out Trash
- Updating Postings

NMU Housing-Building Services Shop

March 19, 2012- May 5, 2014

- Resident Customer Service *Marquette, MI*
- Furniture Mover
- Carpet Cleaner Specialist

Weiss Fruit Market

2009-2011 Summer

- Wholesale Order Salesperson *Kawkawlin, MI*
- Display Coordinator
- Greenhouse Salesperson
- County Market Coordinator
- Cashier

Boone's Long Lake Inn

2008 Summer

- Dishwasher *Traverse City, MI*

Child Care

2007 Summer

- Au pair *Caro, MI*

Lawn Care-Self Employed

2005-2007 Summer

- Grass Cutting
- Landscaping

Volunteer Work:

Noquemanon Ski Marathon

- Aid Station Supply Helper **January, 2014**

Jr. Noquemanon Ski Race

- Participant Registration **January, 2014**

UP200 & Midnight Run Dog Sled Race

- Crowd Control Manager **January, 2014**