

Mara Post

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Summary

Motivated college student and dedicated employee with high integrity, strong work ethic and superior leadership skills.

Education

Bachelor of Science: Business Administration
Winona State University - Winona, MN
GPA: 3.31

May 2015

Experience

Nanny

Care.com - Twin Cities, MN
May 2011 to September 2013

- Redirected children to encourage safe, positive behaviors.
- Modeled appropriate social behaviors and encouraged concern for others.
- Supervised 2-4 children while parents were on vacation, business trips and weekend getaways.
- Physically and verbally interacted with 2-4 children throughout the day.
- Provided detailed daily reports that outlined each child's day.
- Promoted good behaviors by using the positive reinforcement method.
- Sparked creativity and imagination by helping children discover new things each day.

Manufacturer's Representative

Redline Sales & Service Inc - Lakeville, MN
May 2013 to August 2013

- Trained 5-7 personnel at various retail locations about features and benefits of hardware and other product lines.
- Provided Sales Training, implementing P.O.P (Point of Purchase) displays and sales literature.
- Designed and executed displays for various industry trade shows, and displayed product lines to various retailers and wholesalers.

Sales Associate

Delias - Bloomington, MN
May 2012 to August 2013

- Received and processed cash and credit payments for in-store purchases.
- Described use and operation of merchandise to customers.
- Exceeded targeted sales goals on a consistent basis.
- Placed special merchandise orders for customers.
- Shared product knowledge with customers while making personal recommendations.
- Demonstrated that customers come first by serving them with a sense of urgency.
- Collaborated with a team of 10 members to provide the highest level of service to customers.

Accomplishments

- Recruited and Awarded Athletic Scholarship to play Division I Women's Hockey at Lindenwood University, St. Charles, MO.
- Team Captain of High School Hockey team as a senior.
- Dean's Honor List: Fall 2013